

***QUESTION TIME***

**Prior to the formal commencement of the meeting, Councillors will receive questions from members of the public for a period not exceeding ten minutes.**

**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on Thursday 12<sup>th</sup> July 2012.

**3. JAMES GRAY MP**

To receive a verbal update from James Gray MP covering matters affecting Royal Wootton Bassett as well as his activities as Member of Parliament for North Wiltshire.

**4. PARTY IN THE PARK 2016**

To receive a presentation from Tim Swinburn of the Carnival Committee on the proposal to hold a Party in the Park event in Royal Wootton Bassett for 2016. Outline programme and budget attached, *Appendix A*.

The Committee's instructions are sought.

**5. WRITTEN REPORTS**

To receive written reports from the following:-

*Wiltshire Police*

*Wiltshire Councillors*

*Area Board Representatives*

*Representatives appointed by the Council*

Copies to follow.

**6. CONFIRMATION OF MINUTES**

Of a meeting of the Council held on Thursday 20<sup>th</sup> August 2015 [RWBTC/4/15-16]. Copy previously circulated.

**7. MAYOR'S COMMUNICATIONS**

**8. TO ANSWER ANY QUESTIONS**

With and without notice received under Standing Orders.

**9. PLANNING COMMITTEE**

Report on meetings of the Planning Committee held on Thursday 16<sup>th</sup> July 2015 (P/2/15-16) and Thursday 10<sup>th</sup> September 2015 (P/3/15-16). Copies previously circulated.

**10. AMENITIES COMMITTEE**

Report on a meeting of the Amenities Committee held on Thursday 10<sup>th</sup> September 2015 (A/3/15-16). Copies previously circulated.

**11. REVENUE AND RESOURCES COMMITTEE**

Report on a meeting of the Revenue and Resources Committee held on Thursday 24<sup>th</sup> September 2015 (R&R/3/15-15). Copy to follow.

**12. NEIGHBOURHOOD PLANNING**

To receive a verbal update from the Chairman Councillor Mike Leighfield on the recent Community Forum event held on Saturday 5<sup>th</sup> September 2015.

**13. EXTERNAL AUDIT REPORT 2013-2014**

The Council is asked to note the External Audit report for the 2013-2014 financial year, copy attached *Appendix B*.

**14. TOWN TEAM**

To receive a verbal update from the Chairman Councillor John Wilks on the activities of the Town Team.

**15. CASUAL VACANCY**

The Council is advised that Councillor Jai Cunningham will no longer serve as a member of the Council for the East Ward of Royal Wootton Bassett. The position has been advertised in accordance with the Representation of the People Act 1985 s21. No election has been sought; therefore the Electoral Services Officer has advised that the position be filled by co-option

The Council is asked to fill the Casual Vacancy by co-option.

**16. 'FLY A FLAG FOR THE COMMONWEALTH' 2016**

The Town Council has received correspondence from the National Association of Local Councils regarding the success of the 'Fly a Flag for the Commonwealth' day, which took place on 9<sup>th</sup> March 2015. The Town Council has been invited to take part in the 2016 event, which will take place on 14<sup>th</sup> March 2016. The Town Council is already in possession of the Commonwealth Flag and guide to participants and is therefore not required to order any resources for future Commonwealth ceremonies. The theme of the 2016 event will be 'Youth of the Commonwealth' which provides an opportunity for the involvement of the local schools.

The Committee's views are sought.

**17. COMMUNICATIONS**

The Council is asked whether it wishes to issue any press releases or other communications in respect of the Committee agenda items.

**18. EXCLUSION OF THE PUBLIC AND PRESS**

The Council is asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.

