

AGENDA

QUESTION TIME

To receive questions from members of the public for a period not exceeding ten minutes.

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements that the Chairman wishes to make.

4. CONFIRMATION OF MINUTES

To confirm and sign minutes of meetings of the Amenities Committee held on Thursday 10th September 2015 (A/3/2015-2016), copy previously circulated.

5. LITTER REPORT

To receive the latest Vandalism and Litter Report, copy attached *Appendix A*.

6. PLAY AREA AND OPEN SPACES WORKING PARTY

To consider a report on a meeting of the Play Area and Open Spaces Working Party, held on Tuesday 20th October 2015, copy previously circulated.

The Play Area and Open Spaces Working Party recommends that: -

- Colin Kennerson of Wiltshire Council be approached to establish whether S106 funds can be used at Showfield and New Road Play Areas,
- The following works are put out to tender -
 - 1) A multi gym fitness station at Otter Way, Showfield, Poetsfield and New Road,
 - 2) A half basketball court for Otter Way,
 - 3) Double swing set for Otter Way.
- A quotation is sourced for the soft pour surrounding the ship at Jubilee Lake Play Area.

The Committee is asked to consider the recommendations above.

7. EVENTS WORKING PARTY

To receive a verbal report from the Chairman of the Working Party Councillor Mike Leighfield on a meeting held Wednesday 28th October 2015.

8. OTTER WAY PATH

The Committee is asked to note that the work to repair the footpath at Otter Way is being re-tendered due to the previous tenders being unsuitable. Three tenders were received and the lowest tender previously accepted. When checked by the Council's architect the tender was inflated to over £100,000. The second lowest tender was in the region of £35,000 but have failed to respond to the Council's architect when inviting them to submit the detail of their tender.

The Council's architect has therefore recommended that the job be retendered particularly as the Council Groundstaff has carried out emergency short-term repairs.

The Committee is asked to note the above.

9. RENEWAL OF ANGLING CLUB LEASE – JUBILEE LAKE

The lease that allows the Angling Club to fish at Jubilee Lake is due for renewal from the 1st January 2016. The Council's solicitors have prepared a new lease accordingly. Key points included within the lease are as follows: -

- The lease allows the tenant statutory renewal rights, and will expire on 31st December 2023. After this date the tenant is entitled to another lease on similar terms at the market rate.
- Rental will be £200 per annum in advance, with the first payment to be made on execution of the lease and subsequent payments on the 1st January each year.
- Wootton Bassett Sea Cadets are able to use the Lake every Thursday between 5pm – 10pm, and on one Sunday per month between April and October.
- The Town Council is able to let other clubs fish at Jubilee Lake during the closed fishing season, which lasts from 14th March – 16th June.

The Committee is asked to approve the renewal of the Angling Club lease for the use of Jubilee Lake for the purpose of fishing activities during the open fishing season.

10. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE

The Committee is asked to consider making recommendations to the Revenue and Resources Committee for its budgetary position in the 2016-2017 financial year. Copies of the draft estimates relating to Amenities are attached, *Appendix B*. Members are reminded that the draft estimates represent on-going commitments and service provision at current levels. Changes have only been

incorporated where there is a clear intent by the Council to undertake change following discussion with the Chairman. Members are also asked to note that to avoid problems previously experienced, all recharges have been set to zero for budgetary purposes only. The Committee is asked to consider the draft budget for the 2016-2017 year and make recommendations accordingly.

11. COMMUNICATIONS

The Committee is asked to consider whether it would like any Press Releases or other Communications issued in respect of the Committee Agenda items.