

## **AGENDA**

### **QUESTION TIME**

To receive questions from members of the public for a period not exceeding ten minutes.

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12<sup>th</sup> July 2012.

#### **3. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman wishes to make.

#### **4. CONFIRMATION OF MINUTES**

To confirm and sign minutes of meetings of the Amenities Committee held on Thursday 5<sup>th</sup> November 2015 (A/4/2015-2016), copy previously circulated.

#### **5. LITTER REPORT**

To receive the latest Vandalism and Litter Report, copy attached *Appendix A*.

## **6. HEALTH AND SAFETY PRESENTATION – VIBRATION REGULATIONS**

To receive a short presentation from the Town Council's Health and Safety Officer, Mr David Houlden, regarding vibration regulations and the impact this has upon working practices.

## **7. PLAY AREA AND OPEN SPACES WORKING PARTY**

### **a) Play Equipment**

At a meeting of the Amenities Committee held on Thursday 5<sup>th</sup> November 2015 Members discussed the installation of new items of play equipment at Showfield, New Road, Poets Field and Otter Way Play Areas. It was hoped that S106 funds could be utilised in order to undertake some of the works involved.

Following a discussion with Colin Kennerson at Wiltshire Council, it was established that S106 funding could not be used at Showfield and New Road. It was therefore suggested that the Working Party continue with the tenders for the new pieces of equipment at Otter Way and Poetsfield only. As a result of that discussion, the following works have been put out to tender:

- 1) A multi gym fitness station at Otter Way and Poets Field.
- 2) A half basketball court for Otter Way,
- 3) Double swing set for Otter Way.
- 4) Soft pour for the area surrounding the ship at Jubilee Lake.

Copies of the tenders received will be circulated prior to the meeting.

The Committee's instructions are sought.

### **b) Smoke-free Play Areas.**

The Town Council has been contacted by Wiltshire Council regarding the opportunity to benefit from Public Health Early Years Funding for smoke free signs for play areas. Information on the smoke-free play areas initiative is attached, *Appendix B*.

The Committee is asked whether it wishes to progress with obtaining smoke-free play area signage for use in Royal Wootton Bassett.

## **8. OTTER WAY PATH**

At a meeting of the Amenities Committee held on Thursday 5<sup>th</sup> November 2015, Members were advised that the work to repair the footpath at Otter Way was being retendered due to the previous tenders being unsuitable.

Quotations received as a result of the retendering process will be circulated at the meeting.

The previous quotations are provided below. Please note that the Council's architects attempted to action quote a) for two months, however the contractor refused to submit a detailed summary of the tender, indicating that they are no longer interested in the work, which led to a further round of tendering as above.

- a) £35,306
- b) £67,737.20
- c) £128,540

The Committee's instructions are sought.

## **9. COMMUNICATIONS**

The Committee is asked to consider whether it would like any Press Releases or other Communications issued in respect of the Committee Agenda items.