

ROYAL WOOTTON BASSETT TOWN COUNCIL

Minutes of a Meeting of the Revenue & Resources Committee held on Thursday 16th June 2016 at 7.30pm in Manor House, Lime Kiln, Royal Wootton Bassett.

PRESENT: Councillors: Steve Bucknell, Susan Doyle (late), Mike Farrow, Paul Heaphy, Marion Sweet and John Wilks.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager, Emily Maiden, Committee Clerk and Administrative Assistant.

Question Time

Mr Tom Brandenburg was in attendance to enquire as to the current situation regarding the public toilets in Boroughfields, which had been closed at the end of March by Wiltshire Council. It was explained that the Town Council are looking to take on the running of the toilets, and as such commissioned a building survey to assess the property. The survey was undertaken on 15th June 2016, the Town Council hopes to see the subsequent report on the building condition next week. Before the toilets can be taken on by the Town Council, a number of steps have to be taken, including a community asset transfer and legal work. A number of decisions are still to be made in relation to the toilets, therefore a working party has been created in order to look into various issues related to the project.

Mr Calvin Walton of Royal Wootton Bassett Brass Band attended the meeting to thank the Committee for providing Grant Aid to the Brass Band, with which they purchased new banners. An example of one of the banners was shown to the meeting, allowing the Committee a chance to see where the Grant Aid had been spent. Members expressed their appreciation to Mr Walton for returning to display the banners.

4. APOLOGIES

Apologies for absence were received from Councillor Mike Leighfield.

5. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

RESOLVED to note that no Declarations of Interest were made.

6. CHAIRMAN'S ANNOUNCEMENTS

No announcements were made.

7. CONFIRMATION OF MINUTES

To confirm and sign minutes of meetings of the Committees held on Thursday 24th March 2016 [R&R/6/2015-2016] and Thursday 26th May 2016 [R&R/1/2016-2017]. Copies previously circulated.

8. HIGHWAYS WORKING PARTY

The Committee received an update report on the work of the Highways Working Party. The Chairman of the Working Party gave an overview of some of the matters that have been forwarded to the Working Party for consideration, and noted that the group is hoping to hold a meeting in the coming weeks, for which a preliminary agenda was circulated to the Committee.

Members raised the issue of people parking on pavements, which is not an offence at present. It was noted that a new law, currently being considered by parliament, may address this matter in the future. The Committee asked that the details of this law be investigated and relayed to the Highways Working Party for information.

9. FIRE RISK ASSESSMENT – MERCHANT HOUSE

The Committee received a report on the results of the fire safety assessment at Merchant House, outlining the findings, recommended actions, and quotations sourced to undertake any necessary works, copy previously circulated.

The Committee was asked to consider the recommendations and appoint Company B to undertake the identified work.

RESOLVED to appoint Company B as recommended.

10. END OF YEAR INTERNAL AUDIT REPORT 2015/2016

The Town Council has received a copy of the end of year internal audit report for 2015-2016, copy previously circulated.

RESOLVED to note the report.

11. COMMUNICATIONS

The Committee was asked whether it wishes to issue any Press Releases or other Communications in respect of the Committee Agenda items.

RESOLVED not to issue any Communications.

The meeting closed at 8.07pm