

QUESTION TIME

To receive questions from members of the public for a period not exceeding ten minutes.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman wishes to make.

4. CONFIRMATION OF MINUTES

To confirm and sign minutes of the meeting of the Committee held on Thursday 16th June 2016 [R&R/2/16-17]. Copies previously circulated.

5. GRANT AID

The Committee is asked to consider the Grant Aid Application submitted by Royal Wootton Bassett and District Arts Society, report and supporting documentation attached, *Appendix A*.

6. TOWN COUNCIL ACCOUNTS

To receive the recent Town Council accounting spreadsheet, *Appendix B*.

7. WILTSHIRE COUNCIL LIBRARY ALTERATIONS

To receive a report on Wiltshire Council's intentions for Royal Wootton Bassett Library, copy attached *Appendix C*.

The Committee is asked to consider whether the proposed alterations would provide the required level of facilities and space to allow the Town Council to work in partnership with Wiltshire Council to achieve the scheme, for which a financial contribution would be expected.

8. SECTION 96 AGREEMENT – BINCKNOLL LANE

In keeping with the current policy whereby roundabouts on arterial routes are adopted by the Town Council, a Section 96 agreement has been issued by Wiltshire Council to authorise the adoption of the roundabout on Bincknoll Lane.

The Committee is asked to authorise the Town Clerk to sign the agreement in accordance with Town Council policy.

9. LOCAL GOVERNMENT FINANCE SETTLEMENT 2017-2018, TECHNICAL CONSULTATION PAPER

The Committee's attention is drawn to the the Local Government Finance Settlement 2017-2018 Consultation, correspondence attached *Appendix D*.

The Committee is asked whether it wishes to submit comments in relation to the consultation.

10. TOWN COUNCIL PROPERTY INVESTMENT

To receive a report and recommendations from the Town Council's Accountant, copy attached, *Appendix E*.

The Committee's views are sought.

11. QUOTATIONS FOR NEW CAMERAS

At a meeting of the Town Council held on 26th May 2016, it was resolved to purchase an additional CCTV camera to cover the area around Boroughfields Toilets, as these facilities are being taken over by the Town Council in the near future. The Town Council had previously resolved to install an additional camera at Marlowe Way to ensure that the Stone Poppy was also covered by CCTV.

In order for any additional cameras to fit into the existing scheme, quotations have been sought from Quadrant, the company which provides the maintenance cover and replacements for the Town Council CCTV equipment, copies attached *Appendix F*.

In order to install a camera in the vicinity of Boroughfields Toilets, costs would be as follows:

- Option a) £9,410 for a Pelco domed camera and radio link to existing equipment, or
- Option b) £9,762 for a Redvision camera with wiper and radio link as above.

In order to install a camera at Marlowe Way, costs would be as follows:

- Option a) £7,012 for a 360 Vision domed camera and radio link to existing equipment, or
- Option b) £7,392 for a Redvision camera with wiper and radio link as above.

The Boroughfields camera has a higher cost due to the cabling work which would be required. If both cameras are purchased together, a discount of 4% will apply on the total cost. The cheapest option on both cameras would therefore attract a saving of £656.88, whilst the most expensive cameras

would result in a saving of £686.16. At present, the Council has £38,952 ring-fenced in the budget for the purchase of CCTV equipment.

The Committee's instructions are sought.

12. PURCHASE OF NEW PHOTOCOPIERS

To receive a report and recommendations from the Town Council's Accountant, copy attached, *Appendix G*.

The Committee's views are sought.

13. COMMUNICATIONS

The Committee is asked whether it wishes to issue any Press Releases or other Communications in respect of the Committee Agenda items.

14. EXCLUSION OF THE PUBLIC AND PRESS

The Committee is asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.