

AGENDA

QUESTION TIME

To receive questions from members of the public for a period not exceeding ten minutes.

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements that the Chairman wishes to make.

4. CONFIRMATION OF MINUTES

To confirm and sign minutes of meetings of the Amenities Committee held on Thursday 3rd November 2016 (A/4/2016-2017), copy previously circulated.

5. LITTER REPORT

To receive the latest Vandalism and Litter Report, copy to follow in order to include end of year figures for 2016.

6. PLAY AREA AND OPEN SPACES WORKING PARTY

At the meeting of the Amenities Committee held on Thursday 3rd November 2016, it was resolved to obtain quotations for the provision of a youth shelter at Otter Way Play Area, and a zip wire at Poets Field. The Chairman of the Amenities Committee and Lead Officer of the Play Area and Open Spaces Working Party have obtained two quotations, and are awaiting the submission of a third.

As a result of changes to legislation under the Public Procurement Directive, all contracts over the value of £25,000 must be registered with HM Government's Contracts Finder website to advertise contract opportunities. At a meeting held on the 8th December 2016, this legislation was incorporated into the Council's Financial Regulations to reflect the changes in national policy.

The legislation requires the Council to follow the Public Procurement Directive and make use of the Government Contracts Finders website when sourcing quotations. A detailed specification of the required works is needed in order to utilise the Contracts Finder function. All quotations received in time for the meeting will be brought to the Committee to allow Members to consider the submissions and compile a specification which takes into account the preferred aspects of each quotation. This specification can then be uploaded to the Contracts Finder website in line with the Public Procurement Directive.

The Committee is asked to consider the quotations received and draw up a specification for the play area works, to be added to the Government Contract Finder website in line with the Council's Financial Regulations and national policy.

7. JUBILEE LAKE EROSION WORKS

To receive a presentation from Naomi Ashcroft of Peter Brett Associates, following investigative works into the erosion at Jubilee Lake. The options available to the Council will be detailed in full, outlining the ways in which this project can be taken forward.

Peter Brett Associates have compiled a report following the completion of their investigative work, copies of which will be circulated to all Members electronically prior to the meeting.

The Committee will be asked to note the progress to date, and consider the options for taking the project forward as outlined by Naomi Ashcroft.

8. COMMUNICATIONS

The Committee is asked to consider whether it would like any Press Releases or other Communications issued in respect of the Committee Agenda items.