

ROYAL WOOTTON BASSETT TOWN COUNCIL

Minutes of a Meeting of the Revenue & Resources Committee held on Thursday 25th January 2018 at 7.30pm in Manor House, Lime Kiln, Royal Wootton Bassett.

PRESENT: Councillors: Robert Anstee, Steve Bucknell, Mike Farrow, Nic Hughes, Mike Leighfield, Marion Sweet and Steve Walls.

Also in attendance: Councillors: David Bowler, Mary Champion and Rebecca Hearne.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager, Kalpesh Patel, Accountant and Kelly Warren, Committee Clerk and Administrative Officer.

28. APOLOGIES

Apologies for absence were received from Councillor Jenny Stratton.

29. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

RESOLVED to note the following declarations:

Councillor Stephen Walls declared an interest in the Grant Aid for the Rotary Club, as a member of Rotary.

Councillor Marion Sweet declared an interest in the Grant Aid for the Rotary Club as her husband is a member.

Councillor Mike Leighfield declared an interest in the Grant Aid for the Cricket Club as he and his family are all members.

None of the above members voted on the respective grant applications.

30. CHAIRMAN'S ANNOUNCEMENTS

The Chairman updated the Committee on the following: -

- Neighbourhood plan – It is expected to receive this back from Wiltshire Council in the next couple of weeks.
- Community Hub – Contract referred to Bevirs as repayment schedule not correct.
- Land Transfers
 - Swindon Road; Documents have now been signed and passed to Bevirs to send to Wiltshire Council.
 - Sparrow Lane; Paperwork currently with John Price at Wiltshire Council and to be brought back for signature.
 - Stillwaters; Paperwork currently with Bevirs
- Merchants House – Tenders are currently being dealt with by Aricab Chartered Architects.

31. CONFIRMATION OF MINUTES

RESOLVED to confirm and sign minutes of a meeting of the Committee held on Thursday 23rd November 2017 [R&R/4/2017-2018], Copy previously circulated.

32. GRANT AID

The Committee was asked to consider Grant Aid Applications submitted by the Royal Wootton Bassett Town Rotary Club, Royal Wootton Bassett Football Club and Royal Wootton Bassett Cricket Club as below; report and supporting documentation previously circulated.

Royal Wootton Bassett Rotary Club

Mr Steve Walls was in attendance as a representative of the Town Rotary Club of Royal Wootton Bassett in respect of the application for Grant Aid of £200 towards entertainment costs for the Senior Citizens Tea Party 2018.

RESOLVED to award Grant Aid of £200 noting that the Town Council crest would be added to all promotional literature for the event.

Royal Wootton Bassett Football Club

Members discussed the application and RESOLVED to award Grant Aid of £200 towards the club's fundraising football tour to Holland in April 2018.

Royal Wootton Bassett Cricket Club

Mr John Davies was in attendance as a representative of Royal Wootton Bassett Cricket Club in respect of the application for Grant Aid to help towards funding new equipment particularly for the youth and women's groups.

RESOLVED to award Grant Aid of £500.

33. TOWN COUNCIL ACCOUNTS

To receive the recent Town Council accounting spreadsheet, which covers the period April 2017 – December 2017, copy previously circulated.

RESOLVED to note the Town Council accounting spreadsheet.

34. HIGHWAYS IMPROVEMENTS

Currently requests for highways improvements sent to Wiltshire Council as the Highway authority, are immediately referred to the relevant Parish or Town Council, who are asked to consider whether they support the request and if so to pledge funding towards those works.

The request is then forwarded to the Community Area Transport Group (CATG) who in conjunction with Highway Engineers and Parish and Town Council representatives, will prioritise the schemes against the funding available.

The three unitary members agreed on two highway improvements that they felt are required in Royal Wootton Bassett. These are set out below:

- a) Pedestrian crossing request on New Road (at its junction with Station Road). This would allow for safe access to school for children coming home from the Marlborough Road area.
- b) Metro count request for Nore Marsh Road (the Town Council is required to submit the request). This will enable a speedwatch team to be set up and monitor the road.

The Committee discussed the proposed highway improvements and RESOLVED to support the requests and authorise match funding up to the budget maximum of £5,000 prior to taking these requests to the Area Board.

35. COMMUNICATIONS

The Committee was asked whether it wished to issue any press releases or other communications in respect of the committee agenda items.

RESOLVED to issue a press release on the Grant Aid awards made to the Royal Wootton Bassett Town Rotary Club, Royal Wootton Bassett Football Club and Royal Wootton Bassett Cricket Club.

36. EXCLUSION OF THE PUBLIC AND PRESS

The Committee was asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.