

THTC/1/2018-2019
19th July 2018

**ROYAL WOOTTON BASSETT TOWN HALL AND TRUST
CHARITY**

Minutes of a meeting of Royal Wootton Bassett Town Hall and Trust Charity held on Thursday 19th July 2018 at 9.25pm at Manor House, Lime Kiln, Royal Wootton Bassett.

PRESENT: Councillors: Robert Anstee, Steve Bucknell, Mary Champion, Mike Farrow, Paul Heaphy, Nic Hughes, Mike Leighfield, Caroline Redmond, Eve Silvester, Jenny Stratton, Marion Sweet, Steve Walls and Steve Watts.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager and Kelly Warren, Administrative Officer and Committee Clerk.

1. APOLOGIES

Apologies for absence were received from Councillors David Bowler and Sue Hughes.

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on Thursday 12th July 2012.

RESOLVED to note that no Declarations of Interest were made.

3. CHAIRMAN'S ANNOUNCEMENTS

RESOLVED to note that no announcements were made.

4. CONFIRMATION OF MINUTES

RESOLVED to confirm and sign minutes of a meeting of the Wootton Bassett Town Hall and Trust Charity held on Thursday 22nd February 2018 (THTC/2/2018-2019). Copy previously circulated.

5. WOOTTON BASSETT TOWN HALL & TRUST CHARITY TRUSTEE'S REPORT AND ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2018

The above accounts have been circulated but must be confirmed by the Trust in order that they can be sent to the Charity Commission.

The Trust was asked to confirm the accounts and authorise that these be submitted to the Charity Commission. Copy previously circulated.

RESOLVED to adopt the accounts.

6. ROYAL WOOTTON BASSETT MUSEUM & HERITAGE GROUP

The Town Trust received a report from the Chairman of the Royal Wootton Bassett Museum & Heritage Group about the work of that organisation since the last meeting.

Roger Smith of the Museum and Heritage Group was in attendance at the meeting and provided a verbal update including the following items: -

- New exhibition of the model railway from 1918 is on display. A ladies group from Broadtown provided the research.
- Broadtown Women's Institute presented the museum with a scrapbook they had compiled.

- The Museum has its own website, is listed on ‘Visit Wiltshire’ and ‘Museum view’.
- There have been 580 visitors over the last year.
- The Museum have been making an inventory with help from the Arts Society. There have been 12 sessions so far with 500 photographs being taken.

The Town Trust thanked Roger Smith for his attendance at the meeting and requested that a congratulatory letter be sent to the volunteers for their continued hard work in running the Museum.

Meeting closed at 9.35pm