



Royal Wootton Bassett Town Council  
Neighbourhood Plan Working Group

**Meeting:** Neighbourhood Plan Working Group

**Place:** Conference Room, Town Council Office, 117 High Street, Royal Wootton Bassett SN4 7AU

**Date:** Monday, 30 September 2024

**Start Time:** 7.00 pm

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**Attendees**

David Addyman  
Cllr David Bowler, Wiltshire Council  
Jef Grainger  
Cllr Paul Heaphy  
Karen Kent  
Cllr Andrew Matthews  
Rob Noel, Tinkers Lane Surgery  
James Shannon  
Cllr Jenny Stratton  
Cllr Carole Tan  
Cllr Steve Walls (Chair)  
Kirsten Ward, DLP Planning  
Ross Wilson  
Gillian Welsman-Clarke, Administrative Services Officer

**Apologies**

Cate Watson, RWB Environment Trust

## Agenda

1. Welcome and "Roll Call"
2. Apologies for Absence
3. Approval of minutes of last meeting (4th September 2024) and outstanding actions
  - Appendix A
4. Site Allocation
  - Site Viability Assessment – Update from Kirsten
5. Draft Neighbourhood Plan
  - Green Corridor Policy & Map – update Kirsten
  - Foreword & Acknowledgements
  - Photos
  - Review of Draft Plan (Appendix B) and Policy Map (Appendix C)
  - JD Design Project Proposal (Appendix D)
6. Timeline
7. Communications
8. Finance
9. AOB
10. Future Agenda Items
  - To note any future agenda items.
11. Date of next meeting/s
  - To be discussed and agreed.
12. Meeting Closed
  - To note the time the meeting closed.