

<u>Agenda Item No</u>	Virtual Meeting of the Royal Wootton Bassett Neighbourhood Plan Working Group Held on Wednesday 29th July 2020 at 7pm	<u>Action by</u>
1.	<p>WELCOME & INTRODUCTIONS</p> <p>Councillors Steve Bucknell, Eve Silvester, and Steve Walls; Council Officers Michelle Temple and Gill Welsman-Clarke; Alex Roberts, Kirsten Ward (DLP Planning); Roger Rowthorn, Katherine Wilson, Mark Batterham, Bob Philpott, Cate Watson, and Nigel Bailey.</p> <p>BP – local resident for 40 years, interests in Open Space & Environment. MB – grew up in the in town, is an Urban Planner Student – Dissertation on public spaces in Royal Wootton Bassett, currently works in NHS & has interests in healthy placemaking. CW – Grew up in RWB, Chair of RWB Environmental Group. RR – local resident. KW – local resident, Secondary School teacher in Chippenham, interest in Young People & Education. NB – local resident for 30 years, was a Steering Group member for the current Neighbourhood Plan.</p>	
2.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Councillors David Bowler, Paul Heaphy, Mike Leighfield, and Jenny Stratton; Johnthan Bourne (Town Clerk) Marie Wykes.</p>	
3.	<p>VOTE FOR CHAIR</p> <p>Cllr Steve Walls was unanimously voted as Chair.</p>	
4.	<p>MINUTES FROM THE LAST MEETINGS: 24 JUNE 2020 & 21 JULY 2020</p> <p>Minutes from meetings held on 24th June 2020 and 21st July 2020 were confirmed.</p>	
5.	<p>GROUPS THOUGHTS ON OBJECTIVES FOR NEIGHBOURHOOD PLAN REVIEW, INCLUDING:</p> <ul style="list-style-type: none"> ● Weakness in current plan ● Strategic direction for the town (ref to Savills report) 	

	<ul style="list-style-type: none"> • Types and scale of development desired (incl. affordable housing) <p>The meeting held on 21st July 2020 with Councillors and DLP identified areas of weakness of the plan, minutes circulated with the Agenda. It was also advised that a further meeting was held on Tuesday 28th July 2020 with councillors and staff, who were part of the Steering Group, on evaluating the process that delivered the current plan. Notes to be circulated. No extra weaknesses were added.</p> <p>Strategic direction of the town to the north was considered. AR discussed the boundary of RWB with Lydiard Tregoze and in particular the planning application of Leda Properties & Lidl at Marsh Farm. Advised the possibility of 2 Neighbourhood Plans; one for RWB and another with RWB & Lydiards; Millicent & Tregoze.</p> <p>Housing to deliver the infrastructure required.</p>	
6.	<p>STAKEHOLDER ENGAGEMENT (ALL)</p> <ul style="list-style-type: none"> • Identification of key stakeholders (incl. existing LPA contacts) • Online survey – scope of questions, method of circulation • Dates for questionnaire consultation exercise <p>This item was discussed at the 21st July 2020 meeting, minutes circulated with the Agenda.</p> <p>The group discussed ideas of best approach to engage wider community; publish a leaflet, market stand, visibility in High St, beer mats, groups advertised in community magazine, leaflet drop through every door.</p>	
7.	<p>TIMETABLE (PART A) AND ARRANGEMENTS FOR MEETINGS / DECISION MAKING (ALL)</p> <p>Timetable circulated with the Agenda. KW advised that it was hoped to sign of the questionnaire by end of August, beginning of September. Group to note the Council was entering recess in August to enable annual leave for staff and holiday for councillors.</p>	

8.	<p>MEETING WITH WILTSHIRE COUNCIL</p> <p>KW confirmed meeting with Wiltshire Council Officers, Georgina Clampitt-Dix & Henning Totz for Monday 3rd August 2020 3pm to 4pm. Cllrs Steve Walls & Steve Bucknell, Alex Roberts & Kirsten Ward (DLP Planning) , Michelle Temple & Gill Welsman-Clarke attending. 03.08.20 Virtual meeting held.</p> <p>KW to take notes of the meeting. 12.08.20 Notes circulated to attendees</p> <p>SB requested addition to agenda for this meeting; raise regional priorities such as Great Western Powerhouse, Train Station to East of Swindon and discussions with Swindon Borough Council. 29.07.20 Agenda circulated to attendees</p>	<p>SB, SW, AR, KW, MT, GWC</p> <p>KW</p> <p>KW</p>
9.	<p>AOB</p> <p>It was clarified that the Savills Alternative Development Strategy was a long-term future growth plan for the town. It was noted the importance of the town’s input to influence this plan, to deliver the town infrastructure requirements.</p>	
10.	<p>DATE OF NEXT MEETING</p> <p>TBA – End of August/Start of September 2020 Meeting arranged for 01.09.20</p>	GWC
	<p>Meeting closed at 7.56 pm</p>	