

<u>Agenda Item No</u>	Virtual Meeting of the Former Steering Group Members Held on Tuesday 28th July 2020 at 10am	<u>Action by</u>
1.	<p>Welcome & apologies for absence</p> <p>Councillors; Steve Bucknell, Mike Farrow, Paul Heaphy, Mike Leighfield, Eve Silvester, Marion Sweet and Steve Walls. Officers; Johnathan Bourne, Michelle Temple & Gill Welsman-Clarke</p> <p>Apologies were received from Councillor Jenny Stratton</p>	
2.	<p>Informal discussion on evaluating the process in producing the existing Neighbourhood Plan, including:</p> <ul style="list-style-type: none"> • What went well and worth retaining <p>Engagement with public at the start of the plan to define the Neighbourhood Area [page 8] means this area to be kept.</p> <p>Consultation – Follow up on consultation, to extend it to the hard to reach group, led to RWB Academy being involved.</p> <p>Evidence gathered has meant when challenged by developers it has been countered by the strong evidence presented in the Plan.</p> <ul style="list-style-type: none"> • What activities were effective but could be improved <p>Choice of consultant - Lemon & Gazelle good at public consultation/engagement but inexperienced in writing policies. DLP Planning have been chosen based on their Planning experience and on references provided. Working group to ensure they deliver on the public consultation side too.</p> <p>Consultation – too many consultation projects at the time; community led planning, campus project. In future, be clear to public on purpose of consultation and include feedback on the successes of the existing plan.</p>	

	<p>Public Events in Memorial Hall¹, were well attended but could be more focused; prepare consultation well in advance and advertise widely, maybe one event for day/weekend; provide options/choices with ideas box alongside. Could hold public display for a week, 9am to 5pm in proposed Chamber at Manor House, Covid 19 guidance in place.</p> <p>In future could also look at online survey on ‘survey monkey’; Facebook, as well as websites.</p> <p>Draft of policies – The plan policies narrowed to land use, would look to include design in future, as seen in Malmesbury Neighbourhood Plan.</p> <p>Site allocation – process to deliver housing was done well, despite its removal by Planning Inspectorate based. Would look to allocate in new plan to ensure the town has a say what gets built and where.</p> <p>Relationship with Wiltshire Council – Felt lack of support from Wiltshire Council planners, though this was new process for everyone involved. Look to improve to deliver a more robust plan.</p> <p>Length of time the plan took and the feeling it was rushed towards the end – would look to improve with working group meeting half a dozen times a year to make decisions, with DLP Planning carrying out most of the work. Produce timeline for works to be carried out and reviewed frequently.</p> <ul style="list-style-type: none"> • What activities were not undertaken but would be beneficial and could be implemented in the future <p>Include Design policies for new buildings, conservation area particularly High Street including signage, listed buildings, climate change, and environment.</p>	
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¹ Note memorial hall closed until next year 2021.

	<p>Review – to build in a more regular review of the Plan, say every 2 years and to structure the new Plan so that it may mean that during a review only certain policies might need altering, thus limiting the work, time and cost.</p> <ul style="list-style-type: none"> • Any activities that were not effective and should not be repeated. <p>The plan began with 5 combined parishes as Government had funding and Wiltshire Council encouraged this approach. Was not successful with RWB breaking from the group, consequently delaying the process by 12 months.</p> <ul style="list-style-type: none"> • Anyone else that should be consulted <p>It was noted that no one else would need to be consulted.</p> <p>Noted that the plan was “made” when many didn’t and that it had support of residents, demonstrated by the successful referendum result. Policies in the plan were used in the Lidl application for refusal.</p> <p>For next plan, 3 pressures to overcome;</p> <ol style="list-style-type: none"> 1. RWB versus COUNTY WIDE priorities. 2. What key priorities to keep, moving forward. 3. Environment agenda; what to improve and what to maintain? <p>The new Plan will supersede the existing plan when adopted. New Plan could be for plan period; 2021 – 2026.</p>	
3.	<p>AOB</p> <p>Invite Cate Watson from Environmental Group to Neighbourhood Plan Working Group meeting on Wednesday 29th July 2020. 28.07.2020 Email sent.</p> <p>Eve to send Gill her contact email. 28.07.2020 Details sent to Gill</p>	<p>GWC</p> <p>ES</p>

4.	DATE OF NEXT MEETING None requested.	
	Meeting closed at 10.50am	