

| <u>Agenda Item No</u> | <b>Virtual Meeting of the<br/>Royal Wootton Bassett<br/>Neighbourhood Plan Working Group<br/>Held on Wednesday 20<sup>th</sup> January 2021 at 7pm</b>  | <u>Action by</u> |
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| 1.                    | <p><b>Welcome &amp; ‘Roll Call’</b><br/> <b>Attendees:</b><br/> Councillors David Bowler, Paul Heaphy, Mike Leighfield, Eve Silvester, Jenny Stratton and Steve Walls [Chair]; Council Officers Michelle Temple and Gill Welsman-Clarke; Kirsten Ward (DLP Planning); David Addyman, Nigel Bailey, Mark Batterham, Dan Dunham, Jef Grainger, Steven Gregory, Angus Gunn, Alex Hutchings, Karen Kent, Roz Paton, Bob Philpott, James Shannon, Cate Watson, Katherine Wilson, Ross Wilson.</p> <p>Cllrs Marion Sweet&amp; Janet Georgiou who are not a member of the Working Group joined the meeting.</p> <p>The meeting was recorded for minuting purposes. The new members to the working group were welcomed by the Chair.</p>                  |                  |
| 2.                    | <p><b>Apologies for absence</b><br/> Apologies were received from Cllr Steve Bucknell, Norma Bates, Paul Brown, Rob Noel and non-working party members; Cllrs Nic &amp; Sue Hughes.</p>   |                  |
| 3.                    | <p><b>Approval of minutes of last meeting (19<sup>th</sup> November 2020)</b><br/> Minutes from meetings held on 19<sup>th</sup> November 2020 were approved.</p>   |                  |
| 4.                    | <p><b>DLP Planning Policy Assessment and Consultation Report / Presentation</b><br/> KWard presented the key points and recommendations of the report previously circulated. Members were requested to ask questions using the chat function.<br/> Main points/ideas raised were:-</p> <ul style="list-style-type: none"> <li>• Identify and protect ‘Local Green Spaces’ by allocation as defined by the National Planning Policy Framework (NPPF).</li> <li>• Decide on whether to allocate sites for housing and employment uses. Noting the implication of new Class E on town centres and Government white paper ‘Planning for the future’ key changes of increased focus on design codes and introduction of First Homes Policy.</li> </ul> |                  |

- Key findings of the public consultation exercise focused on smaller scale growth supported by appropriate infrastructure; healthcare, education, transport. Transport infrastructure on improved highways, sustainable options such a train station, cycle routes and strong support for a bypass. Greater consideration on issues relating to sustainable ‘green’ development. Focus on conserving and enhancing the towns heritage, community feel ensuring the town separate from Swindon.
- Recommend submitting response to Local Plan (LP) Review consultation.
- Neighbourhood Plan (NP) wording to be more robust to ensure Wiltshire Council planning officers interpretation of the policies is as intended.
- Future consultation to consider different ways to engage the younger age group, 16-24 age group were under-represented in the recent consultation October/November 2020. Suggestions made; contact Local Youth Network, RWB Academy & Schools (noted that schools were closed to outsiders to visit due to the pandemic during the recent consultation), include in school/mentoring tutoring periods, incentivise young people to engage, use a more targeted questionnaire, take a youth poll on the various options identified.
- Identify the needs of the younger age group e.g. facilities seemed lacking for the teenager group and whether a skate park was still wanted by the youth in the town. Identify other youth facilities such as climbing frame, or pump track such as one in Wroughton (used by young and old), outdoor gyms for suitable for all ages (currently 2 gyms in play parks maybe needed better advertising). Wiltshire Council Open Space strategy 2015 identified significant lack of outdoor facility for teenagers, which will be checked for current position. Section 106 money could be used to provide these facilities. Use Wiltshire Council Open Strategy as evidence along with plan process to identify type of facilities and location to include in NP.
- Healthcare provision determined by NHS and local Trusts. Community Infrastructure Levy (CIL) monies can be spent to fund the new healthcare development, with the Plan setting policies to support provision, potentially with a set criterion on how and where these facilities are developed. It maybe the Plan does not specify sites for

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|    | <p>healthcare but identifies multi use site with healthcare provision as one use. Planning generally cannot fix existing healthcare provision problems. Once the Plan has identified scale and types of development engagement with CCG, NHS Trust maybe appropriate to understand the towns requirement for healthcare provision, to be considered with the needs of the wider area.</p> <ul style="list-style-type: none"> <li>• Concern on the impact on the pandemic on responses to the consultation, noting that residents' responses to local green space provisions influenced by them staying home and using them more.</li> <li>• Identify dog walking routes and areas.</li> </ul> <p><i>AR joined the meeting 7.12pm</i><br/><i>RW left the meeting at 7.27pm</i></p> |                   |
| 5. | <p><b>Ideas for Vision and Objectives [Discussion]</b><br/>Members were asked to email GWC with any ideas for policies, themes, draft vision and objectives.</p> <p>Note, DLP Planning would bring proposed Vision and Objectives to the next meeting for discussion.</p>   | All to note / GWC |
| 6. | <p><b>Communication Strategy Discussion [Consultation Report to wider community]</b></p> <ul style="list-style-type: none"> <li>⇒ Press Release</li> <li>⇒ Website/Facebook/Twitter</li> <li>⇒ Post office window display, other comms/engagement strategies?</li> </ul> <p>It was agreed no communications were needed at this time.</p>   |                   |
| 7. | <p><b>Review Timetable</b><br/>Timetable to be updated to take into account the Locality Funding application impact on the timeline to deliver the Scoping Exercise report.</p>   | KWard             |
| 8. | <p><b>Locality Funding</b><br/>GWC updated members on the intention to apply for £2110 for DLP planning fees to cover their final piece of work, Neighbourhood Plan Scoping Exercise and a further £2,500 for DLP Planning fees for a response to LP Review consultation currently taking place [13<sup>th</sup> January to 9<sup>th</sup> March 2021] was</p>  |                   |

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|     | <p>being discussed with Locality to confirm if this came under the Basic Funding criteria.</p> <p>It was noted that the deadline for application was 5pm on Friday 29<sup>th</sup> January 2021 with 15 working days for Locality to assess the application received. If successful and email would be sent to advise of next steps with funds required to be spent on or before 31<sup>st</sup> March.</p> <p>MS asked for clarity on why the full £10k was not being applied for. GWC responded that we were not in a position to apply for more, but that the group can make up to 4 applications in the current programme 2018-2022.</p>  | GWC |
| 9.  | <p><b>Local Plan Review – Briefing Note / Consultation</b><br/>No queries were raised on the Briefing Note.</p> <p>The previous night some members had attended the online event of the LP review consultation for Royal Wootton Bassett. Following points were raised:-</p> <ul style="list-style-type: none"> <li>• The role the neighbourhood plan would have to conform with the emerging LP. LP looking for NP to identify brownfield sites and our response to ensure the NP has the ability to select ‘greenfield’ for site allocation. AR advise to continue discussions with Wiltshire Council Spatial Planners, even approach at Director &amp; Portfolio holders’ level to express our desire to allocate on greenfield sites.</li> <li>• The housing numbers being proposed by Wiltshire Council of 990 homes, AR to check the calculations.</li> <li>• NP to deliver small pocket development would add to the burden on infrastructure, not resolve current issues.</li> <li>• NP to identify employment land, particularly unused land at Interface as to whether it has been included in the 6-hectare allocation.</li> </ul> <p>DLP Planning proposal fee on response to the LPR consultation previously circulated was, as mentioned in the previous item, being discussed with Locality for funding. GWC would advise SW &amp; MT the outcome.</p> | GWC |
| 10. | <p><b>Restoring Your Railway Ideas Fund</b><br/>SW updated members that Wiltshire Council submission to DfT Restoring Your Railway Ideas Fund had been</p>  | SW  |

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|     | unsuccessful. SW would be contacting Wiltshire Council to see what the group could do to help progress this project. |                     |
| 11. | <b>AOB</b><br>None identified.   |                     |
| 12. | <b>Date of next meeting</b><br>To be arranged.   | All to note/<br>GWC |
|     | Meeting closed at 8.15 pm  |                     |