

<u>Agenda Item No</u>	Meeting of the Royal Wootton Bassett Neighbourhood Plan Working Group held at Town Council Office, 117 High Street on Wednesday 13th June 2023 at 7.00pm	<u>Action by</u>
1.	<p>Welcome & ‘Roll Call’ Attendees: Councillors Steve Walls [Chair], Nic Hughes, Jenny Stratton and Carole Tan; Councillor Eve Silvester (Non-Committee Member); Council Officers Gill Welsman-Clarke and Michelle Temple; Kirsten Ward (DLP Planning); David Addyman, Jef Grainger, Alex Hutchings, James Shannon, Cate Watson, and Ross Wilson.</p> <p>KWard joined the meeting virtually on Microsoft Teams.</p>	
2.	<p>Apologies for absence: Council Officer Mark Hopkins; David Bowler, Angus Gunn, Karen Kent, and Bob Philpott.</p>	
3.	<p>Approval of minutes of last meeting (10th May 2023) and outstanding actions Minutes of the last meeting held on 10th May 2023 were approved.</p> <p>Outstanding actions were updated and have been recorded on these meeting minutes and circulated to members.</p>	
4.	<p>Draft Neighbourhood Plan</p> <p>Focus was on policies in the draft plan with KWard noting changes live on the plan document.</p> <p>It was agreed to focus on the sustainable policies at the next meeting. GWC to resend policies as some had not received them.</p> <p>CW to investigate the possibility of sharing with our group feedback received from Wiltshire Council on sustainable policies included in Chippenham Neighbourhood Plan.</p> <p>GWC to resend map to all.</p> <p>KWard to research other plans to determine where the Wilts & Berks canal can sit within our plan, to ensure its protection.</p>	<p>GWC</p> <p>CW</p> <p>GWC</p> <p>KWard</p>

	<p>KWard to look into and to include circular economy benefits in Policy 9.</p> <p>KWard to contact Wiltshire Council to obtain list of assets of community value within the neighbourhood plan area.</p> <p>KWard to draft policies for; highways outside the town centre, blue and green infrastructure, housing design and environment to include mix, type of housing etc. based on housing needs assessment report.</p> <p>Ensure theme of sustainability and integration is clearly demonstrated throughout the document.</p> <p>Next steps: KWard to update the draft document and circulate to group.</p>	<p>KWard</p> <p>KWard</p> <p>KWard</p> <p>KWard</p>
5.	<p>AOB No other business discussed.</p>	
6.	<p>Date of next meeting 7pm on Tuesday 18th July 2023 venue to be confirmed.</p>	All to note
	Meeting closed at 9.07pm	