



NPWG/5/2023-2024

## Royal Wootton Bassett Town Council

Minutes of a Meeting of the Neighbourhood Plan Working Group held on Tuesday, 27 February 2024 at 6.45 pm at Wootton Bassett Memorial Hall, Station Road, Royal Wootton Bassett SN4 8EN.

**Present:** David Addyman, Cllr Paul Heaphy, Cllr Jenny Stratton, Cllr Carole Tan, Cllr Steve Walls (Chair), Kirsten Ward and Ross Wilson.

**Also:** Cllr Pat Farrow.

**Officers in Attendance:** Helen Davies (Administrative Services Officer), Michelle Temple (Administrative Services Manager) and Gillian Welsman-Clarke (Administrative Services Officer).

**Apologies:** Jef Grainger, Karen Kent, James Shannon and Cate Watson, Cllr Martin Denz, Cllr Fiona Holness and Cllr Eve Silvester, Mark Hopkins (Chief Officer - Town Clerk and Acting Responsible Financial Officer (RFO)).

### 17 Welcome and "Roll Call"

Welcome and safety announcement was read out.

### 18 Apologies for Absence

Apologies noted as above.

### 19 Meeting with Landowners/Site Promoter

The chair read out the brief for each guest landowners/ site promoters.

Each landowner / site promoter had 30 minutes to present and answer questions and plans for their site were circulated or shown via projector. Plans will be circulated to all. Additional questions not answered in the presentation to be sent to SW and MT.

The next steps to site allocation would be brought for discussion at the 4<sup>th</sup> April 2024 meeting.

Questions asked each presenter:

1. What are your preferred development proposals for the site?
2. What is the expected capacity of the site (in terms of number of units)?
3. Has any initial masterplanning or design work been undertaken, or pre-application advice been sought?

4. Has any initial assessment work been done on the site (e.g. ecology, flood risk, ground conditions surveys, transport/access etc.), and if so could this be shared with the working group.
5. Are you aware of any constraints that might impact delivery of site? E.g. physical, environmental, access.
6. When do you envisage this site could be delivered/ Over what timescales?
7. Has a developer been engaged in or shown interest in the site?
8. Are there any community benefits that could be delivered on the site?

*Meeting closed at 8.41 pm*